



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

September 06, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

56 September 6, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION-RELATED CONTRACT
PUBLIC BUILDINGS CORE SERVICES AREA
HARBOR-UCLA MEDICAL CENTER
MOBILE POSITRON EMISSION TOMOGRAPHY-COMPUTER TOMOGRAPHY
TECHNOLOGY DOCK PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND
RELATED APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 69831
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

The recommended actions will establish Capital Project No. 69831 for the Mobile Positron Emission Tomography-Computer Tomography Technology Dock project at Harbor-UCLA Medical Center, find the proposed project is categorically exempt from the California Environmental Quality Act, approve the project budget, approve an Appropriation Adjustment, and authorize the Director of Public Works or her designee to deliver the construction component of the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Mobile Positron Emission Tomography-Computer Tomography Technology Dock project at Harbor-UCLA Medical Center is categorically exempt from the California Environmental Quality Act for reasons stated in this Board letter and in the record of the project.

2. Establish Capital Project No. 69831 for the Mobile Positron Emission Tomography-Computer Tomography Technology Dock project and approve the total project budget of \$235,000.
3. Approve an Appropriation Adjustment to transfer \$235,000 from Capital Project No. 86937, the Department of Health Services Various Refurbishments project, to fully fund the Mobile Positron Emission Tomography-Computer Tomography Technology Dock project at Harbor UCLA Medical Center.
4. Authorize the Director of Public Works or her designee to deliver the construction of the Mobile Positron Emission Tomography-Computer Tomography Technology Dock project using a previously Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will establish Capital Project No. 69831; find the proposed Mobile Positron Emission Tomography-Computer Tomography (PET CT) Technology Dock project at Harbor-UCLA Medical Center (H-UCLA) is exempt from the California Environmental Quality Act (CEQA); approve the project and budget; and authorize the Director of Public Works or her designee to deliver the construction of the project using a Board-approved Job Order Contract (JOC).

Background

On February 5, 2013, the Board instructed the Director of Health Services to report back on the Department of Health Services (DHS) protocols for prioritizing medical equipment purchases throughout all of its facilities. On March 5, 2013, the Director of DHS provided his report to the Board, which described the criteria used to determine the priority of medical equipment at all DHS facilities and established a \$10 million ongoing revolving fund in Fiscal Year (FY) 2013-14 to purchase and install the radiology equipment, to lease a mobile PET CT unit, and make the necessary space alterations required to accommodate this equipment throughout the DHS facilities. DHS subsequently convened a committee of radiologists, physicians, administrators, and other subject matter experts that compiled an inventory of the existing radiology equipment and assessed the clinical/radiological needs of DHS patients to select and prioritize the purchase of such equipment.

In FY 2013-14 and in each subsequent FY, DHS purchased various radiology equipment in accordance with this criteria and prioritization, within each FY's funding allocation amount, and including the associated capital projects required installation for the FY 2015-16 equipment purchases.

The proposed Mobile PET CT Technology Dock project consists of the construction of a technology dock at H-UCLA to support a mobile PET CT unit that will be shared between H-UCLA and Olive View-UCLA Medical Centers. The scope of work entails modification of approximately 1,000 square feet of the existing asphalt parking lot to a concrete support pad to accommodate the weight of the mobile PET CT unit; extension of utilities to the pad location; construction of utility points-of-connection; and review of site conditions for Americans with Disabilities Act compliance. Upon design completion and permitting, construction is anticipated to take 6 months to complete. The mobile PET CT trailer is being procured by DHS through the Internal Services Department as a service rental agreement.

At Olive View-UCLA Medical Center there is an existing technology dock that will require upgrades to the cabling infrastructure. Olive View-UCLA Medical Center facilities staff will provide the cabling upgrades. There is no need for a PET CT Technology Dock at LAC+USC Medical Center because the existing PET CT is located inside the Diagnosis and Treatment Building. Patients from Rancho Los Amigos National Rehabilitation Center and Martin Luther King, Jr. Outpatient Center will be referred to H-UCLA or LAC+USC Medical Centers for PET CT procedures.

In December 2015, DHS authorized the Department of Public Works to complete a feasibility study and proceed with the plans and specifications using an existing Board-approved, as-needed architectural/engineering consultant. Construction will be managed by Public Works and delivered using a Board approved JOC.

Green Building/Sustainable Design Program

The proposed project will support the Board's Policy for Green Building/Sustainable Design Program by minimizing the amount of demolition material disposed of in landfills.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The recommended actions support the Strategic Plan by investing in public healthcare infrastructure improvements that will enhance the quality and delivery of healthcare services to the residents of the County of Los Angeles.

FISCAL IMPACT/FINANCING

The total cost for the proposed project, including project management, plans and specifications, plan check, construction, inspection, contingency allowance, consultant services, miscellaneous expenditures, and County services, is estimated at \$235,000.

Funding is included in the adopted FY 2016-17 Capital Project Budget, Capital Project No. 86937, DHS Various Refurbishments project, specifically for the radiology program.

Approval of the enclosed Appropriation Adjustment will transfer \$235,000 from Capital Project No. 86937, DHS Various Refurbishments project, to Capital Project No. 69831 to fully fund the proposed Mobile PET CT Technology Dock project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the project is exempt from Civic Art Policy funding as the eligible project costs for design and construction are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed project to construct a technology dock at H-UCLA for a mobile PET CT unit is categorically exempt from CEQA as it will not have a significant effect on the environment, in accordance with Sections 15301(a), (d) and (f); 15303 (d); 15304 (f); and 15311 (c) of the State CEQA Guidelines and Classes 1(c), (d), and (i); 3(d); 4(f); and 11(h) of the County's Environmental

Document Reporting Procedures and Guidelines, Appendix G. The proposed project involves repairs, renovation, and minor alterations of existing medical facilities with negligible or no expansion of an existing use; construction of new small utility vaults and pedestals; utility extensions to serve the new construction; minor public alteration in the condition of land; and placement of minor temporary structures. The proposed project does not include removal of any trees. Additionally, the proposed project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the records of the proposed project.

Upon the Board's approval of the proposed project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

Public Works intends to use Board-approved, as-needed architectural/engineering consultants to provide plans and specifications and construction administration services for the project. Also, Public Works intends to use a Board-approved JOC for construction of the technology dock.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The project will have no impact to current services at H-UCLA. However, during the construction phase, Public Works will work with DHS to minimize construction impacts and disruptions at the facility. All services are anticipated to remain operational during construction.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I, and one copy to DHS Capital Projects Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:AM:ms

Enclosures

c: Art Commission
Auditor Controller
Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office

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BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF HEALTH SERVICES

DEPT'S.
NO. 110

July 14, 2016

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2016-17

3 - VOTES

SOURCES

HEALTH SERVICES
VARIOUS REFURBISHMENTS
A01-CP-6014-65036-86937
CAPITAL ASSETS - BUILDINGS & IMPROV. \$235,000
DECREASE APPROPRIATION

USES

HEALTH SERVICES
H-UCLA MED CTR MOBILE PET CT TECH DOCK
A01-CP-6014-65036-69831
CAPITAL ASSETS - BUILDINGS & IMPROV. \$235,000
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 235,000

USES TOTAL: \$ 235,000

JUSTIFICATION

Reflects appropriation adjustment to reallocate \$0.235 million from Health Services Various Refurbishments Project, Capital Project No. 86937 to Capital Project No. 69831 for the Mobile Positron Emission Tomography-Computer Tomography Technology Dock project at Harbor-UCLA Medical Center.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Beverly Ann-Payer for Mela Guerrero
AUTHORIZED SIGNATURE Mela Guerrero, Controller, DHS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

56

SEP 06 2016

Lori Glasgow
LORI GLASGOW
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 010

Laurann
July 14 2016

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Chia-Ann Yen
July 20 2016